



St Edward's

CHELTHENHAM

DIRECT DEBIT INSTRUCTION

Please complete the whole form and send it to:
The Bursary, St Edward's Cheltenham,
252 London Road, Charlton Kings, Cheltenham, GL52 6NR

Originator's Identification Number

| | | | | | |
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Please print your name and address:

Please select frequency of Direct Debit collection

- Monthly or
 Termly

INSTRUCTIONS TO YOUR BANK OR BUILDING SOCIETY

To: The Manager

Bank or Building Society _____

Address _____

Name(s) of Account Holder(s)

Parent Ref Number (see top of school account)

Branch Sort Code

Branch Account Number

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Please pay St Edward's School Trust Cheltenham Direct Debits from the account details in this instruction subject to the assured by the Direct Debit Guarantee.

Signatures

Date

Direct Debit Guarantee



The Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits. If there are any changes to the amount, date or frequency of your Direct Debit we will notify you (normally 10 working days) in advance of your account being debited or as otherwise agreed. If you request us to collect a payment, confirmation of the amount and date will be given to you at the time of the request. If an error is made in the payment of your Direct Debit, by us or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society. If you receive a refund you are not entitled to, you must pay it back when we ask you to. You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.